



MEETING MINUTES

PAXTON CREEK WATERSHED & EDUCATION ASSOCIATION

BOARD OF DIRECTORS MEETING

August 12, 2025
4:45 pm
Virtual Meeting
Zoom Meeting ID

Agenda Items

1. Call to Order
2. Welcome Guests
3. Reports

- a. Treasurer's Report {As of **05/30/25 - Balance: \$12128.72**}
 - i. PO Box Approval
 1. Josh motions
 2. Kathleen seconds
 3. Vote: 5-0 to approve PO box of \$xx.xx
 - ii. 2024 Audit results – Josh
 1. Rhonda moves to accept
 2. Curt seconds
 3. Vote: 5-0 to approve the 2024 Audit
 - iii. Draft Budget Presentation - Josh

- b. Correspondence & Communications Report

- c. Membership Report {**Total: 44**}

Life: 29	Business: 3	Family: 5
Individual: 7	Student: 0	Non-Profit: 0

- d. Nursery Report {**Tree Count: 35**}
 - i. See Review Below
 - ii. Kathleen working on getting water tanks filled
- e. CRW Adopt a Rain Garden Program – Curtis Wilbern

- i. See future cleanups on Calendar.
- ii. No cleanups since last report. Curt to coordinate future cleanups. Looking to do next cleanup on 8/16/25.

4. Old Business

- a. Grant Opportunity
 - i. Larry and Josh to discuss. Larry to send out invite to City and Penbrook to discuss potential projects

(2023 – 2025) Board of Directors
Rhonda Hakundy-Jones
Kathleen Geigley
Josh Millman
Sean Sauro
Curtis Wilbern

2025 Officers
Larry Stepansky - President
Rhonda Hakundy-Jones - Vice President
Kathleen Geigley - Secretary
Rob Davis - Treasurer

2025 BOD Goals

- i. Grant Apps for Watershed Projects (April 2024)
- ii. Partnerships (Lower Paxton Township)
- iii. Increase Membership
- iv. Education via Colleges (Harrisburg University & HACC)
- v. Media

Next Meeting: September 9th, 2025 @ 4:45 PM

Via Zoom

- ii. Looking at projects before grant search.
 - b. Penbrook Borough – Curt left information to MS4 Coordinator
 - c. Kathleen – Potential Partnership – Rain Garden Installation Event: SQT Boyd Park (Date TBD)
 - i. TWP reviewing bid from contractor, will coordinate any cost sharing and event planning
 - ii. Josh moves pollinator planting
 - iii. Rhonda seconds
 - iv. Vote: 5-0: approve \$1730.00
 - d. Swag – Levin
 - i. Josh moves to approve
 - ii. Curt seconds
 - iii. Vote 5-0 in the amounts of \$424.00 for bookmarks and \$448.74 for pens.
- 5. Upcoming Events
- 6. New Business
 - a. Annual Meeting – aim for October (not October 14th)
 - b. Boyd Park, backup Township
 - i. Potential speakers:
 - ii. Penn State Extension Watershed Stewards
 - iii. Spring Creek Restoration – Scott – ask about scheduling**
 - iv. Kathleen to lead
- 7. Planning Calendar
 - a. Please provide any updates to me so Larry can get them on the calendar.
- 8. Board Motions and Votes
- 9. Action Items
- 10. Adjournment at 5:44 PM
 - a. Kathleen moves to adjourn
 - b. Rhonda seconds
- 11. Meeting Attendees
 - a. Josh, Kathleen, Curt, Gary, Rhonda, Sean

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Via Zoom

PCWEA Nursery 2025

Status as of 2025

In 2024 after many years of operation at Shutt Mill Park, Susquehanna Twp., the PCWEA nursery discontinued operation for approximately one year due to the reconstruction of the storm sewer system beneath the nursery. In 2025 Susquehanna Twp had the nursery rebuilt in the same approximate location with a new 6 foot fence, new weed barrier fabric, and the storage shed and water tanks were located inside the fence.

Historical Goal of the nursery

The goal was to obtain bare root native tree seedlings at no cost or low cost, pot them, and care for the trees until an organization needed trees to plant. It was anticipated that volunteer groups like the boy scouts would request small quantities of trees throughout the year to be planted within the Paxton Creek Watershed as a part of their mission. Since trees are usually only available in Spring and Fall and often in larger quantities, the nursery would provide the opportunity for these groups to obtain trees anytime during the year and in the quantity they needed. The nursery would also provide trees for giveaways at festivals in which the PCWEA participated. The nursery would make available small trees up to 3 feet in height but would also grow some trees to 5 or 6 feet.

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Tree species and growth

Trees to be kept in the nursery were to be native to the area suitable for riparian areas or uplands. Larger trees such as oaks and maples are more suitable for larger properties and lower growing trees such as red bud are more suitable for a yard or small property.

Cost of trees

Trees should be obtained at no cost or low cost but the availability of free and low cost trees may fluctuate.

Historically these are the trees species kept in the nursery

Large Trees

Red Oak

White Oak

Swamp White Oak

River Birch

Red Maple

Sugar Maple

River Birch

Black Cherry

Small Trees

Arrowwood Viburnum

Eastern Red bud

Serviceberry

Winterberry (male and female)

The following trees are good native species but have undesirable characteristics.

Hawthorne – due to thorns

Red Chokeberry – may have berries poisonous to children

Need for a marketing plan

Demand for trees from groups like the boy scouts has historically been low. When there is notification to the public to supply individual trees to homeowners the demand has been high. There may be a need for a goal and a marketing plan.

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